Request for Video Copy

You must make your request within thirty days of the last airdate. As a general rule, tape and dvd copies will be ready no sooner than one week after last airdate. If two performers from one event are on two different tapes / dvds, you must order both tapes / dvds. Payment must be made in advance, so contact us at 454-2226 if you are requesting more than one performance from an event.

Name
__________________________________________________________
Address
__________________________________________________________
City, State, Zip
__________________________________________________________
Daytime telephone number
__________________________________________________________
Program Name________________________ Performance Date________
Quantity________________________

☐ I will pick up when notified that the copy is ready. Cost: $10.00 each VHS
☐ I will pick up when notified that the copy is ready. Cost: $15.00 each DVD
☐ Please mail VHS to the above address. Cost: $13.00 each (includes shipping and handling)
☐ Please mail DVD to the above address. Cost: $18.00 each (includes shipping and handling)

# Tapes requested for pickup_________ X $10.00 = ______________
# Tapes requested to be mailed_________ X $13.00 = ______________
# DVDs requested for pickup___________ X $15.00 = ______________
# DVDs requested to be mailed_________ X $18.00 = ______________

Payment must be made in advance and accompany this form. Please mail or drop off this form, with payment, to:

Community Access Television
142 West 12 Street
Erie, PA 16501

Office use
Amount received__________ Check #_____________ Staff______________
Date notified______________ Date mailed__________________________

Subject to change without notice 8/24/2011 Request for Tape Copy